

**Vienna Township Board of Trustees
Regular & Organizational Meeting
Town Hall 7:00 pm
January 2, 2024**

Roll Call: Mr. Dascenzo-present, Mr. Root-present, Mr. Pegg-present. Quorum met.

Motion #24-001: Resolved, to approve December 4, 2023 regular meeting minutes, December 8, 2023 special meeting minutes and December 22, 2023 year-end meeting minutes. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, Pegg-yes. Motion carried.

Motion #24-002: Resolved, the approval of the previous month payroll. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-003: Resolved, the approval of the previous month bills and warrants. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Correspondence

Announced Department liaisons as Mr. Dascenzo-Police, Mr. Root-Fire, Mr. Pegg-Road.

Trustee Business

Motion #24-004: Resolved, to set Temporary Appropriations at \$400,000.00 for General Fund, \$2001.00 for Motor Vehicle Fund, \$40,324.00 for Gas Tax Fund, \$45,000.00 for Road & Bridges Fund, \$75,000.00 for Police Fund and \$72,000.00 for Fire/EMS Fund. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-005: Resolved, to pay OTARMA \$1,101.00 for more insurance coverage. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-006: Resolved, to pay Burnham & Flowers \$4,185.00 for Providnet 3rd Installment. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-007: Resolved, to pay Cross Radio \$3,184.37 for equipment and installation. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-008: Resolved, to pay Vance Outdoors \$1,347.50 for gun lights. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-009: Resolved, to pay MES \$1,125.93 for testing. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-010: Resolved, to pay Major League Tire \$1,675.85 for tires. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-011: Resolved, to pay Penn Care \$1,576.60 for EMS supplies. Moved by Pegg, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-012: Resolved, to adjourn Regular Meeting at 7:06 pm. Moved by Root, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-013: Resolved, to re-open to Organizational Meeting at 7:07 pm. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Fiscal Officer asks for appointment of Chairperson of the Vienna Township Board of Trustees.

Motion #24-014: Resolved, to appoint Robert Root as Chairperson for 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=abstain, PEGG=yes. Motion carried.

Meeting is turned over the new Chairperson, who entertains motion for Vice-chair for 2024.

Motion #24-015: Resolved, to appoint Phil Pegg as Vice-Chair for 2024. Moved by Dascenzo, Seconded by Root.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=abstain. Motion carried.

Motion #24-016: Resolved, to re-employ Mike Penrose for 2024, full-time in the position of Road Supervisor at a rate of \$30.15 per hour and as Cemetery sexton at a rate of \$50.00 per month effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-017: Resolved, to re-employ Chad Savric as maintenance and road employee at a rate of \$26.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-018: Resolved, to re-employ Dennis Greenwood, Mike Hagood, Robert Green and Dan Smalley at a rate of \$13.00 pure hour part-time as needed effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-019: Resolved, to re-employ Bob Ludt part-time as Police Chief at \$750.00 per month and as part-time constable at \$16.50 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-020: Resolved, to re-employ Brian Darby full-time as Police Lieutenant at \$26.00 per hour effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-021: Resolved, to re-employ Lee Padula full-time as Road Patrol Sargent at a rate of \$24.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-022: Resolved, to re-employ Andrew Harvey, Austin Kennedy, Jarrett Pishotti, Timothy Podorny and Christopher Russo as full-time Police at a rate of \$21.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCNEZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-023: Resolved, to move Scot Pringle to full-time Police at a rate of \$21.00 per hour effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-024: Resolved, to re-employ all part-time constables at \$16.50 per hour scheduled to provide coverage, limited to less than 1700 hours per year per constable effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-024: Resolved, to re-employ Rich Brannon as part-time Fire Chief and EMS supervisor at \$1250.00 per month and as part-time EMS at a rate of \$16.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-026: Resolved, to re-employ Eric Ginn as full-time paramedic at \$21.00 per hour effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-027: Resolved, to re-employ Renee Waldo as full-time paramedic at \$24.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Root.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-no. Motion carried.

Motion #24-028: Resolved, to re-employ Kayla Rhoads and Ken Jones as full-time paramedics at \$20.00 per hour effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-029: Resolved, to re-employ Nicholas Waldo as full-time EMT at \$18.00 per hour effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-030: Resolved, to re-employ part-time EMT's at \$16.00 per hour, advanced EMT's at \$17.00 per hour and Paramedics at \$18.00 per hour, to be scheduled as needed to provide 2man/24 hour coverage, limited to less than 1700 hours per year per person effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-031: Resolved, to re-employ Mark Posey as part-time Zoning Inspector at \$600.00 per month effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-032: Resolved, to re-employ Linda McCullough as part-time Zoning secretary at \$16.00 per hour effective January 2, 2024. Moved by Pegg, Seconded by Dascenzo.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-033: Resolved, to re-appoint Linda Yannon to the Zoning Board with term ending 12/31/2028. Moved by Dascenzo, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-034: Resolved, to re-appoint Fred Ebinger to Zoning Board of Appeals with term ending 12/31/2028. Moved by Pegg, Seconded by Dascenzo.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-035: Resolved, to re-appoint Dallas Root as Zoning alternate. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-abstain, PEGG-yes. Motion carried.

Motion #24-036: Resolved, to pay Zoning Board and Zoning Board of Appeals members \$30.00 per meeting for 2024. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-037: Resolved, to set Zoning officer hours ever Tuesday from 10:00 am to 2:00 pm or at Zoning Inspector's convenience. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-038: Resolved, to pay Vicki Bragg as Township custodian at \$550.00 per month effective January 2, 2024. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-039: Resolved, to conduct all meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for scheduling and notice of all meeting

- A. Regular meetings of the Vienna Board of Trustees shall be held the first Monday of each month at 7:00 pm and notice will be posted on Township bulletin board. Work sessions will be held one half hour preceding each public meeting.
- B. Special meetings of the Board shall be given by posting in a conspicuous place outside on a bulletin board or sign provided for that purpose and notice of all special meetings shall be given to the Tribune Chronicle and any newspaper that requests 24 hour notice in advance of the meeting, except in an emergency, in which case notice will be given as soon as possible. The Township will provide written notice of special meetings to anyone who provides the Township with prepaid postage, self-addressed envelopes or postcards.
- C. 2024 meeting

January 2
February 5
March 4
April 1
May 6
June 3

July 1
August 5
September 3 (Tuesday)
October 7
November 4
December 2

Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-040: Resolved, to set fees for Township cemetery lots, \$100.00 per lot for residents, \$400.00 for non-residents. Moved by Dascenzo, Seconded by Pegg.
Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-041: Resolved, to set opening and closing fees for cemetery, \$400.00 per grave on weekdays and \$800.00 per grave on weekends for residents, \$450.00 on weekdays and \$800.00 on weekends for non-residents. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-042: Resolved, to authorize the Police constables to preform security details under Township policies, however "moonlighting" shall not be construed as employment under auspices of Vienna Township. Vehicles shall be billed at a rate of \$20.00 per hour and \$5.00 per hour for community events or as deemed by the Trustees on an individual basis. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-043: Resolved, to designate legal holidays for 2024 as follows;

New Years Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
June 19th	Christmas Day
Fourth of July	

Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-044: Resolved, for legal holidays to be paid as follows;

- A. Full-time employees-when legal holiday falls on Saturday, paid and observed on Friday, when legal holiday falls on Sunday, paid and observed on Monday.**
- B. Part-time employees paid and observed on actual day of legal holiday.**

Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-045: Resolved, to issue paycheck for 2024 as follows;

- A. Hourly employees-14 day pay schedule with legal pay date by noon the following Tuesday except when holiday falls on Monday, the legal pay date will be noon on Wednesday.**
- B. Monthly employee pay checks will be processed on the last 14 day pay of the month.**

Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO-yes, ROOT-yes, PEGG-yes. Motion carried.

Motion #24-046: Resolved, to approve 2024 attendance of the Trustees, Fiscal Officer and other Township employees to annual State Association Conference, Trumbull County Township Association Conference, Trumbull County Township Association meetings and other meetings and training conferences or seminars by authorized and expenses to be paid by the Township. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-047: Resolved, to reimburse any approved official training by personal vehicle outside of Vienna Township at current IRS standard mileage rate. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-048: Resolved, to re-subscribe to State purchasing program and membership to be divided equally between Fire, Police and Road departments. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-049: Resolved, to approve payment of utility bills for the year 2024 by Fiscal Officer thru regular or blanket purchase orders. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-050: Resolved, to approve the use of blanket purchase orders for vendors the Township deals with on a monthly basis as deemed appropriate by the Fiscal Officer. Moved by Dascenzo, Seconded by Pegg.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-051: Resolved, to authorize Fiscal officer to move appropriations to fund object level within a Fund as deemed necessary by the Fiscal Officer. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Motion #24-052: Resolved, to adjourn at 7:18 pm. Moved by Pegg, Seconded by Dascenzo.

Roll Call Vote: DASCENZO=yes, ROOT=yes, PEGG=yes. Motion carried.

Robert Root III Trustee Chair

Linda J. McCullough Fiscal Officer